

**STATE BOARD ADVISORY PANEL  
FOR SPECIAL EDUCATION**

The Arizona State Advisory Panel for Special Education held a meeting at Arizona Department of Education, 1535 W. Jefferson, Room 417, Phoenix, AZ on September 13, 2005, from 9:00 a.m. to 3:00 p.m.

Members Present

J'Anne Affeld  
Johanna Bookbinder  
Susan Douglas, Co-chair  
Phyllis Green  
Rebecca Hall  
Erik Jensen  
Kathleen McCoy  
Kathy McDonald  
Megan McGlynn  
Mattie McVey  
Kimberly Peaslee  
Terisa Rademacher, Co-chair  
Sue Tillis  
Tona TreeTop  
Kay B. Turner, Vice-chairperson

Others Present

Nicole Armstrong, ADE/ESS  
Lynn Busenbark, ADE/ESS  
John Copenhaver, Mountain Plains Regional  
Resource Center  
Kacey Gregson, ADE/ESS  
Steve Mishlove, ADE/ESS  
Joanne Phillips, ADE/ESS  
Jeannette Zemeida, ADE/ESS

Members Absent

M. Diane Bruening  
Sandra Dean  
Molly Dries  
Marta Urbina

Minutes Approved (As Read)(As Amended)

Chairperson: \_\_\_\_\_

Signature

Date

Topic	Discussion	Outcome
1. Call to order.	Susan Douglas, Co-Chairperson, called the meeting to order at 9:04 a.m.	1. None
2. Approval of June 21, 2005 minutes	Megan McGlynn made a motion and seconded by Terisa Rademacher to approve the minutes of the June 21, 2005 meeting.	2. Motion carried
3. Public comment.	Ms. Rademacher welcomed the public in attendance. She explained to those present the procedures for making a comment. Anyone wishing to comment on an agenda item was asked to fill out a brief questionnaire stating which agenda item they wished to comment on. That person would then be called on when that item was discussed.	3. None
4. Panel Introduction	Attending SEAP members introduced themselves, informed everyone which category they were representing and gave a brief description of why they became members.	4. None
5. Update from Mountain Plains Regional Resource Center	<p>John Copenhaver, Director, Mountain Plains Regional Resource Center (MPRRC) gave a presentation regarding the changes to IDEA. Mr. Copenhaver also gave the panel an overview of the Bureau of Indian Affairs.</p> <p>Mr. Copenhaver handed out binders to the Panel entitled "A Primer for Special Education Advisory Panel Members and SEA Staff". Mr. Copenhaver went over some of the contents, which included Panel responsibilities. He also went over some of the changes in IDEA which have affected SEAP. A change in membership now requires that parents of children with a disability need to represent children with disabilities ages birth through 26. A representative from a state agency that works with homeless children has been added as a Panel member. A representative from a state agency that works with foster children has also been added as a Panel member.</p> <p>Mr. Copenhaver suggested that the Panel include its functions on the back of the agenda. The functions are:</p> <ul style="list-style-type: none"> <li>• Advise the state education agency (SEA) of unmet needs within the State in the education of children with disabilities.</li> <li>• Comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities.</li> <li>• Advise the SEA in developing evaluations and reporting on data to the Secretary under 618.</li> <li>• Advise the SEA in developing corrective action plans to address findings identified in federal monitoring reports.</li> <li>• Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities.</li> </ul>	5. None

Topic	Discussion	Outcome
	<ul style="list-style-type: none"> <li>Review and comment on completed due process hearing findings.</li> </ul> <p>Mr. Copenhagen advised the Panel on the big issues they will be dealing with:</p> <ul style="list-style-type: none"> <li>Hurricane Katrina – affects at the federal level and how that will ultimately effect the money that comes to the states.</li> <li>Implementation of the changes to IDEA</li> <li>State Performance Plan</li> <li>Compare Arizona results from Performance Plan to other states' results</li> <li>Early Intervening Services</li> <li>Learning Disability identification</li> <li>Secondary and Postsecondary options</li> <li>Research-based Strategy/Methodology materials</li> <li>Enhanced emphasis on parent involvement</li> <li>Coordination/collaboration of Part B and Part C</li> </ul> <p>Mr. Copenhagen showed a PowerPoint presentation regarding the Bureau of Indian Affairs (BIA) and provided handouts. He briefly went over Indian education legislation, Indian education responsibility and BIA demographics. Due to federal laws, treaties, and court decisions, the education of Indian children is viewed as a federal responsibility. The BIA is spread over 23 states, totaling over 185 elementary and middle schools, representing 263 tribes. Mr. Copenhagen covered tribe diversity and the value system differences between the Anglo-dominant society and the traditional Native American. He also spoke about the issues that crop up when working with the BIA and some possible solutions.</p> <p>SEAP members discussed issues that Arizona school districts are having with trying to coordinate services with the BIA regarding Native American students in special education.</p> <p>Mr. Copenhagen gave handouts to the Panel regarding the big changes in IDEA but did not discuss them in the meeting.</p>	
6. State Performance Report	<p>Dr. Lynn Busenbark, Director, ESS provided the Panel with a draft report of the Part B State Performance Plan (SPP) for 2005-2010. The report provided to the Panel was a consolidated version. Dr. Busenbark hopes to present the Panel with a draft of the entire document at the November meeting.</p> <p>There are 20 indicators within the SPP. Some of the indicators are new and the state is not expected to have data for those areas. Arizona will need to provide information on how the data will be collected to create a baseline. A second set of indicators are called compliance</p>	6. Update

Topic	Discussion	Outcome
	<p>indicators. These indicators have set targets. They cannot be set at less than 100 percent.</p> <p>Dr. Busenbark led the Panel through the indicators and went over the data listed under each one and the formulas that will be used to come up with the information that will go in the final report.</p> <p>Indicator 1 covers graduation rates. Dr. Busenbark and the Panel discussed how the SAIS system can be used to determine this information. They also discussed how to set a target for graduation rate for each year. The Panel decided to start at 62 percent and increase the rate 2 percent each year.</p> <p>Indicator 8 needs to have a baseline established. Steve Mishlove, Director of Special Projects, ESS provided information on how the data is being collected to establish the baseline. There will be a delay in collecting the data due to Hurricane Katrina. The university providing the questions for parents is located in New Orleans.</p> <p>Kacey Gregson, Director of Dispute Resolution, ESS spoke about the indicators that deal with dispute resolution. The target for Indicators 16, 17 and 20 had to be set at 100 percent.</p> <p>The Panel reviewed and discussed the rest of the indicators, keeping in mind when setting the targets, the targets have to be measurable and rigorous. Some indicators were skipped for further consideration by ESS.</p>	
7. Panel Business	The Panel voted to approve the 2004-2005 Annual Report. It was moved, seconded and passed unanimously.	7. Motion carried
8. Exceptional Student Services	<p>Joanne Phillips, Deputy Associate Superintendent, ESS, updated the Panel on ESS activities.</p> <p>The 2005 Transition Conference was held Sept. 20-22, 2005.</p> <p>The 2005 Director's Institute is being held Oct. 31-Nov. 3, 2005. October 31 is set aside for new directors. The focus will be on best practices since the regulations for IDEA are not out yet.</p> <p>Outreach program started in October. The Outreach Program is the a regional program that provides ADE/ESS trainings throughout the state. The schedule is available on the ADE website and covers a range of issues related to Special Education.</p> <p>Autism training will be repeating year one for new teams. ESS will be starting with year 2 training for more in-depth training.</p>	8. None

Topic	Discussion	Outcome
	<p>Arizona High Achievement for All (AHAA) has begun and is going extremely well. This is a mentor training program.</p> <p>Ms. Phillips has recently approved 12-15 Support Cadre invitations around the state. The majority of requests have to do with behavior and autism.</p> <p>There are currently 82 positions in ESS. ESS is the largest section within the Dept. of Education. We have added several new positions this year including assistive technology. There is currently an RFP out for a new assistive technology contract.</p>	
9. Subcommittees	<p>Ms. Rademacher asked a member of each subcommittee to highlight their activities for the year so that the new members of the Panel could decide which subcommittee to join.</p> <p><i>Group 1: Compile and disseminate information about effective instructional practice</i> (Members: Kay Turner; Diane Bruening; Kathleen McCoy; Megan McGlynn)</p> <p>Megan McGlynn highlighted the subcommittee activities.</p> <p><i>Group 2: Create operational procedures that support clear communication</i> (Members: Kathy McDonald, Johanna Bookbinder, Eric Jensen, Sue Tillis)</p> <p>Ms. McGlynn reported that she had attended a previous State Board meeting and introduced herself to several members.</p> <p>Ms. Rademacher asked that Ms. McGlynn attend the November State Board meeting and highlight the activities of SEAP listed in the 2004-2005 Annual Report.</p> <p>Ms. Rademacher highlighted some areas that this subcommittee has worked on.</p> <p><i>Group 3: Develop effective recommendations specific to special education issues</i> (Members: Phyllis Green; Marta Urbina; Tona TreeTop; Molly Dries, J'Anne Affeld, Rebecca Hall)</p> <p>Tona TreeTop reported that the subcommittee has mainly tackled issues surrounding graduation and certification.</p>	9. None

Topic	Discussion	Outcome
10. Next meeting and agenda items.	The following items were proposed for the agenda for the November 15, 2005 meeting: <ul style="list-style-type: none"><li>♦ Autism Team Training – Miriam Podrazik</li><li>♦ State Performance Report</li><li>♦ Subcommittees</li><li>♦ Certification (Cross Categorical) – Invite Task Force Member</li></ul>	10. None.
11. Adjournment	Seeing no further business, Ms. Rademacher adjourned the meeting at 2:54 p.m.	11. Adjournment.